MECOSTA COUNTY DRAIN COMMISSIONER'S OFFICE Certified Soil Erosion & Sedimentation Control Agency (CEA) Jackie Fitzgerald, Drain Commissioner Karla M. Miller, Deputy Drain Commissioner



Services Building 14485 Northland Drive, Rm. 105 Big Rapids, MI 49307 Phone: (231) 592-0103 Fax: (231) 592-9446 e-mail: drain@co.mecosta.mi.us

MECOSTA COUNTY DRAIN COMMISSIONER

RESOLUTION TO ADOPT FREEDOM OF INFORMATION ACT PROCEDURES

The Mecosta County Drain Commissioner ("Drain Commissioner") adopts the following resolution:

WHEREAS, pursuant to the Michigan Freedom of Information Act, as amended (the "FOIA"), all public bodies in Michigan are required to adopt procedures and guidelines relating to requests under the FOIA; and

WHEREAS, the office of drain commissioner is a public body subject to the FOIA; and WHEREAS, the Drain Commissioner seeks to achieve full compliance with the provisions of the FOIA; and

WHEREAS, much of the administration of the Drain Commissioner's Office is done in conjunction with that of Mecosta County; and

WHEREAS, Mecosta County has instituted FOIA Procedures and Guidelines that comply with the requirements of the FOIA.

NOW, THEREFORE, BE IT RESOLVED by the Mecosta County Drain Commissioner as follows:

1. The Drain Commissioner hereby adopts Mecosta County's Procedures and Guidelines and Public Summary to be used in adhering to all requirements within the FOIA.

- The Drain Commissioner shall comply with all of the provisions of the County's FOIA Procedures and Guidelines and Public Summary.
- 3. All prior resolutions and parts of prior resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
) ss
COUNTY OF MECOSTA)

I, the undersigned, the duly qualified and acting Mecosta County Drain Commissioner, DO HEREBY CERTIFY that the foregoing is a true and complete copy of the Resolution to Adopt Freedom of Information Act Procedures adopted on the 30^{45} day of October, 2015.

Jackie Fitzgerald

Mecosta County Drain Commissioner